



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:

*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, WA 98158

REGULAR MEETING

REVISED February 3, 2011, Corrected items 6c Memo and 6i Memo

Date: January 25, 2011

ORDER OF BUSINESS

- 12:00 noon
1. Call to Order
Recess to:
 2. Executive Session, if necessary*
- 1:00 p.m.
3. Call to Order or reconvene to Open Public Session
 4. Approval of Minutes
 5. Special Order of Business
 6. Unanimous Consent Calendar**
 7. Division, Corporate and Commission Action Items
 8. Staff Briefings
 9. New Business
 10. Policy Roundtables
 10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

None.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

- a. Authorization for the Chief Executive Officer to execute a Memorandum of Lease Termination for Republic Airlines dba Midwest Airlines Signatory Lease Operating Agreement (SLOA). ([memo](#) and [exhibit](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to execute this new Memorandum of Understanding between the Port of Seattle and Local #32 to memorialize the Port of Seattle's exemption from specific sections of the outside agreement that confer priority working conditions and benefits to the Shop Steward. ([memo](#) and [MOU](#) enclosed)
- c. Authorization for the Chief Executive Officer to execute all necessary documents to acquire by purchase King County Parcel 202304-9013 owned by Seattle City Light located at 15002 8th Ave. South, Burien, WA. for \$178,212.00 with a total cost of \$239,212.00. ([memo](#), [agreement](#), [commitment for title](#) and [map](#) enclosed)
- d. Authorization, by motion, for the Chief Executive Officer to sell and convey Port District personal property of \$10,000 or less in value for 2011 in accordance with RCW 53.08.090. ([memo](#) enclosed)
- e. Authorization for the Chief Executive Officer authorize both design services and the use of Port Crews in support of the Additional South Satellite Gate Lobby Space Project at the Seattle-Tacoma International Airport. This authorization is for \$414,000 of a total estimated project cost of \$1,257,000. ([memo](#) enclosed)

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Request Commission authorization for the Chief Executive Officer to: 1) proceed with the Federal Inspection Service (FIS) Mid-Term Improvements Phase 1 project (C-#800426) for planning and pre-design work in the amount of \$475,000 for this project; and, 2) execute a contract for design work related to the FIS Mid-Term Phase 1 Improvement project for an estimated cost of \$3,500,000. No funding is associated with this element of the request. The total estimated project cost for this entire project is estimated at \$31,700,000. ([memo](#) enclosed)
- b. Authorization for the Chief Executive Officer to: 1) move forward with completing with completing the design of the Concourse D Common Use Expansion Project at Seattle-Tacoma International Airport as outlined in this memorandum; 2) advertise and execute a major construction contract; 3) execute contracts to purchase seating and passenger processing equipment; 4) execute and/or amend software and maintenance contracts for the Concourse D Common Use Expansion project; and 5) utilize Port Crews for abatement and other work. The total amount of this request is \$4,250,000, and the total project cost is \$4,250,000. This request seeks a single Commission authorization to move forward with design, advertisement and execution of a major construction contract (C-#800455). ([memo](#) and [PowerPoint](#) enclosed)
- c. Authorization for the Chief Executive Officer to amend the Walker Parking Consultants Professional Service Agreement up to \$350,000 for design support during construction. This memorandum provides notification to the Port of Seattle Commission in accordance with RCW 53.19.060 that the amended amount exceeds 50% of the original contract not to exceed value of \$100,000.00. With the execution of this amendment, the value of the Walker Amendment would be \$31,468,610 and the completion date would be extended to July 31, 2012. No new funding is requested to amend this agreement as funds have been previously authorized in the Rental Car Facility program budget. ([memo](#) enclosed)
- d. Authorization for the Chief Executive Officer to execute (i) a Temporary Construction Easement (TCE) granting the City of Seattle the right to use a portion of Elliott Bay Park during the construction of its West Thomas Street Overpass Project for an estimated ten months beginning April, 2011; and ii) a Memorandum of Agreement (MOA) with the City of Seattle providing for certain improvements to Elliott Bay Park as consideration for the Port granting the Temporary Construction Easement. The cash value of the Temporary Construction Easement is estimated at approximately \$120,000, and the cost of the park improvements to be provided by the City of Seattle is estimated at \$150,000 to \$200,000. ([memo](#), [TCE](#), [MOA](#), [site plan](#) and [photo](#) enclosed)
- e. Resolution 3648. First Reading. Authorizing the issuance and sale of General Obligation (G.O.) Taxable Bonds and 2011 Refunding Bonds in an amount estimated at \$117 million (including cost of issuance). ([memo](#) and [resolution](#) enclosed)
- f. Resolution 3649. First Reading. Declaring surplus approximately 3,350 square feet, 25 feet in width, of Port-owned real property formerly owned by BNSF, commonly known as the Woodinville Subdivision, located in Bellevue, Washington; and authorizing the Chief Executive Officer to execute all documents necessary to transfer title of the property to plaintiffs Ao-Zhou via quitclaim deed as part of settlement of an adverse possession lawsuit filed on December 11, 2009. ([memo](#) and [resolution](#) enclosed)
- g. Authorization for the Chief Executive Officer to execute a contract for medical claims administration services related to the self-funded Port-sponsored medical plan. The contract will have a maximum value of \$7,000,000 and a maximum term of five years. The Port

plans to enter into an initial agreement for three years with an option for two one-year extensions. The Port requires this agreement to manage the Port-sponsored self-funded medical plan. ([memo enclosed](#))

h. Authorization for the Chief Executive Officer to execute a contract for dental claims administration services related to the self-funded Port-sponsored dental plan. The contract will have a maximum value of \$650,000 and a maximum term of five years. The Port plans to enter into an initial agreement for three years with an option for two one-year extensions. The Port requires this agreement to manage the Port sponsored self-funded medical plan. ([memo enclosed](#))

i. Request Commission authorization of the 2011 International Travel Plan. ([memo enclosed](#))

7. STAFF BRIEFINGS

a. Monthly Briefing: Update on the Consolidated Rental Car Facility (RCF) Program. ([memo, attachment and PowerPoint enclosed](#))

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)